

**ACADEMIC BOARD MEETING
1 MAY 2007**

In Attendance	
YES	BG Harry Carter
YES	COL Spike Metts
YES	Dr. Ray Jones
NO	COL Angie LeClercq
YES	LTC David Trautman
YES	MAJ Sylvia Nesmith
YES	Richard Nelson
	School of Business Administration
YES	COL Earl Walker
YES	COL Mark Bebensee
YES	MAJ Wes Jones
	School of Education
YES	COL Tony Johnson
YES	MAJ Jennifer Altieri
YES	COL George Williams
	School of Engineering
YES	COL Dennis Fallon
YES	COL Ken Brannan
YES	COL John Peeples
	School of Humanities and Social Sciences
YES	COL Al Finch
YES	COL Mark Del Mastro
YES	COL Gardel Feurtado
YES	COL Jim Leonard
YES	COL Bo Moore, Jr.
YES	LTC Steve Nida
	School of Science and Mathematics
YES	COL Chuck Groetsch
YES	COL Joel Berlinghieri
YES	COL John Carter
YES	LTC John Moore
YES	LTC Paul Rosenblum
YES	COL Lisa Zuraw
	ROTC Departments
NO	COL Cardon Crawford
NO	COL Alan Ekrem
NO	COL Kevin Frederick
	Guests

BG Carter called the meeting to order at 1515.

Item 1. Approval of minutes

The minutes of the 10 April 2007 meeting were approved as submitted.

Item 2. Graduation Week Schedule

BG Carter provided a handout on graduation week activities. It was pointed out that the Baccalaureate Service had been moved to 5:30pm on Thursday and that the procession would form in MCH at 5:00pm. The Who's Who ceremony is scheduled for 11:00am on Friday in Buyer Auditorium in MCH. Graduation Parade will begin at 3:00pm on Friday afternoon followed by the Garden Party at the President's Quarters hosted by Lt Gen and Mrs. Rosa.

Members of the Faculty and Academic Board should be in McAlister Field House and preparing to lineup no later than 9:00am on Saturday morning for the Cadet Commencement. There will be no event following the cadet commencement. Line up for the CGPS Commencement on Sunday will be at 1:30pm in McAlister for faculty and Deas Hall for the platform party. Lt Gen and Mrs. Rosa will host a reception in Deas Hall following the CGPS Commencement.

Item 3. Promotion and Tenure Guidelines

The Departments of Civil and Environmental Engineering, English, History, and Mathematics/Computer Science presented revised promotion and tenure documents.

CIVIL AND ENVIRONMENTAL ENGINEERING--COL Brannan explained that the department had revised its mission statement and had changed its evaluation format from numerical to descriptive. COL Finch questioned why "professional service" was included under scholarship. COL Brannan explained that professional service that involved professional growth was considered under professional and scholarly activity while professional service that did not result in growing in the profession was considered under service.

ENGLISH--COL Leonard explained some minor changes, such as correcting the length of probationary periods, had been made to bring the document in line with college documents. The inclusion of a graded essay had been added to portfolio requirements. COL Feurtado questioned "using the library regularly" as a standard for scholarship. COL Leonard explained that this was a holdover from an era when standards for scholarship were not as high as they are currently and would likely be gone by the next revision.

HISTORY--COL Bo Moore explained that the language of the document had been tightened up and that expectations for scholarship had been increased for each academic rank.

MATHEMATICS/COMPUTER SCIENCE--COL John Moore explained that no substantive revision had been made. Formatting and layout had been improved.

All documents were approved without opposition.

Item 4. Candidates for graduation

COL Metts moved that the Board recommend to the BOV for conferral of degrees all candidates who have been cleared academically by the Registrar, financially by the Treasurer, and for conduct and physical fitness by the Commandant. The motion was seconded and passed without opposition.

Item 5. NCAA

BG Carter reported that David Allen, Professor of English, had done a remarkable job of writing and editing the NCAA Report and that the document had been submitted electronically to NCAA headquarters.

Item 6. Name Change for College of Graduate and Professional Studies (CGPS)

BG Carter asked Dr. Ray Jones to give some background on the proposed name change for the College of Graduate and Professional Studies. BG Carter explained that this was being considered by the Graduate Council and that this was just to make the Academic Board aware of this action. Dr. Jones explained that marketing the graduate programs at The Citadel had been discussed with members of the School of Business Mentors Program. These are successful business men with a great deal of marketing experience. The CGPS name seemed long and cumbersome and did not lend itself to efforts to market our graduate programs. The recommendation is to change the name to The Citadel Graduate College. Dr. Jones explained that the undergraduate evening students did not think of themselves as participating in “professional studies” and did not mind being part of a graduate college. The name change would certainly not lessen the importance of the undergraduate evening programs.

BG Carter added that undergraduate students would likely identify with the department/school in which they are majoring and look to the CGPS for administrative support. BG Carter pointed out that perhaps the name change should be to “school” rather than “college.” This would parallel the organization generally followed in higher education and would fit with the current five schools. BG Carter asked Dr. Jones to send to the Board members the same documentation that has been sent to members of the Graduate Council.

Item 7. Other Matters

BG Carter reminded the Board that the incoming provost, Dr. Sam Hines, wants “bios” for each department member to help him prepare for meetings with each department/school early in the fall 2007 semester. This information should be sent in department/school packets to Tamara Bolding.

Dean Walker pointed out to the Board that this would be BG Carter’s final meeting as Interim-Provost and thanked him for his willingness to serve the College and the outstanding job that he has done. The Board whole heartedly endorsed these accolades with a round of applause. BG

Carter thanked the Board and pointed out that this would also be the last meeting for Dean Walker. BG Carter thanked Dean Walker for his outstanding work as the founding dean for The Citadel's School of Business Administration.

MAJ Sylvia Nesmith reminded the Board that grades for seniors are due by 10:00 on 2 May and indicated that she might be calling for assistance if grades were missing.

COL Metts reminded the Board that several departments/schools had not yet submitted catalog changes.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Isaac S. Metts, Jr., Ph.D.
Associate Provost