

**ACADEMIC BOARD MINUTES
13 NOVEMBER 2007**

In Attendance	
YES	BG Sam Hines
NO	COL Spike Metts
YES	Dr. Ray Jones
YES	COL Angie LeClercq
YES	COL David Trautman
YES	MAJ Sylvia Nesmith
	School of Business Administration
NO	COL Ron Green
YES	COL Mark Bebensee
NO	MAJ Wes Jones
	School of Education
YES	COL Tony Johnson
YES	MAJ Jennifer Altieri
YES	COL George Williams
	School of Engineering
YES	COL Dennis Fallon
YES	COL Ken Brannan
YES	COL John Peeples
	School of Humanities and Social Sciences
YES	COL Al Finch
YES	COL Mark Del Mastro
YES	COL Gardel Feurtado
YES	COL Jim Leonard
YES	COL Bo Moore, Jr.
YES	LTC Steve Nida
	School of Science and Mathematics
YES	COL Chuck Groetsch
YES	COL Joel Berlinghieri
YES	COL John Carter
YES	COL John Moore
NO	LTC Paul Rosenblum
NO	COL Lisa Zuraw
	ROTC Departments
YES	COL Richard Townes
YES	COL Doug Fehrmann
CDR Pat Stanton for	COL Kevin Frederick
	Guests

BG Hines called the meeting to order at 1525.

Item 1. Handouts for Assoc. Provost Position and International Education Study Group

BG Hines distributed handouts of (1) the position search announcement for the Associate Provost for Planning, Assessment, and Evaluation, and (2) a draft The International Education Study Group. BG Hines explained that this Associate Provost position was a redefining of the former Assistant Provost position to meet Presidential- and Board of Visitor-level needs to increase our capacity to do institutional research. This new position will also lead to a re-alignment of the current Associate Provost position to become Associate Provost for Academic Affairs. The Academic Board was also asked to look over the draft proposal for an International Education Study Group and to let the Provost have any suggestions for additions or changes.

Item 2. Approval of Minutes of 16 October 2007 Meeting

The minutes of the 16 October 2007 meeting were approved as distributed.

Item 3. Scheduling of Summer Courses

The Provost pointed out that our Summer School program must be self-supporting. In addition, this program provides an opportunity for faculty to earn additional income. Partly as a result of increased fees, our summer enrollment has been declining. What seems to have been happening recently is that summer courses appear to be scheduled primarily according to faculty preferences. The challenge is that summer revenues have been declining. The Provost asked those responsible for scheduling summer courses to re-visit how we schedule classes so that more attention is paid to what works for our students. We might want to consider using a student focus group to more clearly identify student needs and preferences. The School of Business Administration has been asked to conduct an experiment this summer by offering a group of online courses. Such courses might appeal to out-of-state students, in particular.

The Provost feels that we need to try some new things to increase summer school revenue – and online courses would be one example. One potential source of new students might be military personnel at the Charleston Air Force Base. Air Force members stationed there might be interested in undergraduate and graduate education, but they are often not in Charleston long enough to earn more than 24 hours of “in-class” credit. Perhaps online courses might help such students be able to complete their degrees from other locations.

In terms of scheduling, Col. Finch pointed out that most summer day classes seem to be offered during the second class period (10:15 a.m. – 12:30 p.m.). It would be helpful to students if we would distribute our summer courses more evenly over the three class period slots. In particular, the Provost asked Dean Groetsch to look into the possibility of having more science labs scheduled in the afternoon (1:00-3:15 p.m.) time slot. Col. Bebensee suggested that more use could/should be made of the 1:00-3:15 p.m. time slot for other day classes.

Item 4. Resolution on the 24-Hour Schedule

Col. Finch moved and Col. LeClercq seconded the motion stated on the meeting agenda:

“The Academic Board respectfully requests the following action be taken by the Administration effective at the beginning of the Spring semester 2008.

“Consistent with the Mood (1980), Lane (1991), and Mace (1997) Reports, the national data on sleep needs, and patterns for young adults, and the Quality Enhancement Plan (2004) adopted by The Citadel, the following change will be made to the 24 hour schedule.

“From Sunday evenings through Friday mornings cadets will be required to be in their rooms with the lights out from 2330 until 0630. The only exception will be made in an emergency situation as declared by the President of the college. This schedule will provide a 7 hour uninterrupted period for cadets to sleep. As stated in the QEP, the physical effectiveness of our cadets will be enhanced. Therefore, they will perform at a higher level academically and in cadet life.

“While we support a full study of the 24 hour schedule, we do not believe that the schedule change requested above should be delayed until such a study is conducted as this recommendation is consistent across all previous studies. These previous studies, national research, and our commitment to the QEP provide compelling rationale for this change to take place for the Spring semester beginning in January 2008.”

Col. LeClercq asked if anyone could explain why many cadets begin their day so early in the morning. Col. Fehrmann explained that AFROTC labs happen two times per week at 0600. Col. Townes expressed the opinion that cadets waste time during ESP, which then leads to their staying up later than they should to get their school work finished. COL Townes also explained that Army ROTC has a training requirement for physical fitness. This requirement is being met through PT sessions at 0540 three times weekly for 1 hour (+/-). COL Townes expressed concern that not allowing PT during the early morning hours could be putting participants at risk of injury due to heat and humidity. Early summer and fall are the only times of concern. COL Townes asked that these periods of increased risk be mitigated by allowing early morning PT.

Referring to our current environment which has led to a growing problem of sleep deprivation among cadets, Col Bo Moore observed that “It’s broken.” He suggested that we have known this for awhile, but nothing ever seems to get done about the problem. Col. John Moore opined that we need more cadet leadership in the barracks to better manage how evening hours are being spent there.

Much discussion ensued about possible reasons for the growing lack of sleep and possible changes that could be made to address this issue. Some of this discussion involved a debate about the relative merits of changing our rules versus teaching students to make better choices concerning how they spend their time in the evenings. Col Bebensee suggested that some

representatives of the Academic Board meet with the “Top 9” cadets to ask for their insights and assistance in addressing this issue.

Col LeClercq moved to amend the original motion to include lights out beginning at 2330 but to omit any officially stated ending time in order to allow for early morning PT. This amendment was subsequently withdrawn.

The Question was called for and approved by 2/3 of the group.

The motion passed by a vote of 13 In Favor and 5 Against.

Item 5. Student Evaluation of Instruction

Due to the lateness of the hour and the absence of Col. Metts, this item was postponed until the next meeting of the Academic Board.

Item 6. Faculty Council Report

A Faculty Council committee appointed to study Student Evaluation of Instruction looked into how other schools do theirs. For now, the Faculty Council recommends that we continue to use the paper and pen version of our survey instruments. BG Hines stated that the concern with using paper instruments was the problem of how to transcribe handwritten comments. As stated above, the Academic Board’s discussion of this issue will continue at our next meeting.