

Minutes for 17 October 2006 Academic Board Meeting

17 October 2006 Attendance List

In Attendance	
YES	BG Harry Carter
YES	COL Spike Metts
YES	Dr. Ray Jones
YES	COL Angie LeClercq
YES	MAJ Tom Thompson
YES	MAJ Sylvia Nesmith
	School of Business Administration
NO	COL Earl Walker
YES	COL Mark Bebensee
YES	MAJ Wes Jones
	School of Education
YES	COL Tony Johnson
YES	MAJ Jennifer Altieri
YES	COL George Williams
	School of Engineering
YES	COL Dennis Fallon
YES	COL Ken Brannan
YES	COL John Peebles
	School of Humanities and Social Sciences
YES	COL Al Finch
YES	COL Mark Del Mastro
YES	COL Gardel Feurtado
YES	COL Jim Leonard
YES	COL Bo Moore, Jr.
YES	LTC Steve Nida
	School of Science and Mathematics
YES	COL Chuck Groetsch
YES	COL Joel Berlinghieri
YES	COL John Carter
YES	LTC John Moore
YES	LTC Paul Rosenblum
YES	COL Lisa Zuraw
	ROTC Departments
YES	COL Cardon Crawford
YES	COL Alan Ekrem
YES	COL Kevin Frederick
	Guests
	Richard Nelson

BG Carter called the meeting to order at 3:15pm. As the first order of business, BG Carter introduced Richard Nelson, the new Director of Information Technology Services, who comes to the Citadel from Furman University.

Item 1. Approval of Minutes of the 19 September 2006 Meeting

The minutes were approved without opposition.

Item 2. Next Meeting of the Academic Board

BG Carter announced that the next meeting of the Academic Board has been moved from 21 November to 14 November to avoid meeting during the Thanksgiving week.

Item 3. Honor Court Issues

COL Del Mastro expressed concern that appearing before the Honor Court is such a daunting experience for faculty. Often faculty feel intimidated and as if they are on trial. This might make some faculty reluctant to report cases, and if faculty members handle cases on their own, this might undermine the Honor System.

BG Carter suggested that perhaps a survey of the faculty might be helpful in learning about faculty experiences with the Honor Court and their perspectives toward reporting honor violations. He indicated that he, COL Del Mastro, and COL Metts would work on the survey and urged that anyone who would like to contribute send questions to COL Metts.

COL Del Mastro suggested that an overly zealous approach on the part of cadets in honor trials maybe contributing to faculty unease. BG Carter reminded the Board that honor trials are not really trials, but administrative procedures

COL Leonard expressed that he did not feel that the court appearance was nearly as much an issue for the faculty as the severity of the consequences.

COL Metts pointed out that the description in the Faculty Manual of faculty responsibilities in plagiarism cases is as well understood as it should be. That description explains that a faculty member cannot lessen a student's grade as a punishment for an honor violation, but may take such an action based on the impact of the plagiarism on the quality of the work. This difference is not always clear, and COL Metts suggested that each faculty members syllabus should outline the consequences of detected plagiarism to include lowering the grade on the assignment in question, failing the student on the assignment, failing the student in the course, and reporting the suspected honor violation. Grading the student's work and reporting the suspected honor violation are two distinct actions. COL Metts pointed out that the Academic Integrity Policy for non-cadets in the fall and spring and all students in the summer give the faculty much more flexibility in handling these cases. Considerable discussion followed.

COL Johnson asked at what point should a student be turned in. LTC John Moore shared that his criteria included how blatant the offense was and if he was sure the student understood the offense.

COL Feurtado questioned the difference in how honor cases are handled for the Corps of Cadets and for non-cadets. COL Metts pointed out that it was the decision of the College and the Corps of Cadets to implement an Honor Code for cadets to be enforced by cadets. For non-cadets and for cadets when the Corps is not in session, such violations are handled much as they are in civilian

colleges. Lying and stealing are considered to be disciplinary matters, and toleration is not an offense. Dr. Ray Jones pointed out that the Academic Integrity Policy for CGPS students is published on page 12 of the 2006 CGPS Catalog and pointed out that there should be no hesitancy that the College has a decided and accessible policy regarding integrity of our CGPS students.

BG Carter again requested that questions and issues for the faculty survey be sent to COL Metts.

Item 4. Budget Request

BG Carter provided the Board with the mid-year review packet from last year and reminded the Board that packets for this budget year will be coming out from Jim Openshaw in the near future. Each budgeted area will be asked to list needs to include one-time needs in support of operations for the current year and needs that will continue and needs that are anticipated in future years. BG Carter urged that these actions be taken seriously and carefully. This is not a time for the development of “dream lists.” This should be taken as an opportunity to document for the new President the real needs of each area. We do not want anyone to be able to say that they did not know about a need. Some reported needs may be part of the basis for the next capital campaign.

BG Carter indicated that all these requests should be submitted to his office for consolidation and that each need presented should be justified as addressing one or more of the revised strategic initiatives approved by the Board of Visitors.

BG Carter provided the Board with an analysis of teaching loads for the fall 2006 semester. He cautioned that these data will not be the sole basis on which decisions will be made regarding faculty positions, but should be taken into consideration when a department or school requests and justifies additional positions.

Item 5. Values and Respect Update

BG Carter reported that the following task force and councils had been proposed to the President:

Citadel Values and Respect Task Force

- I. Co-chairs (BG Carter and Col Stone)
- II. Councils
 - A. Sexual Assault, Prevention and Response
 - B. Alcohol and Drug Abuse
 - C. Physical Effectiveness
 - D. Human Dignity
 - E. Leader Development and Honor
- III. Sexual Assault, Prevention and Response
Chair – LTC Plunkett
 - A. Regulations and Policies
 - B. Sexual Assault Response Team
 - C. Operational and Cadet Matters
- IV. Alcohol and Drug Abuse
Chair – Dr. Bufano
 - A. Education and Prevention

- B. Regulations
- V. Physical Effectiveness
 - Chair – Col Carter
 - A. 24 – hour Schedule
 - B. Nutrition
 - C. Physical Training
- VI. Human Dignity
 - Chair – Ms McArver
 - A. Replaces Human Affairs Council
 - B. Corps/Corps Squad Issues
 - C. Faculty/Staff/Student relationships
 - D. Human Dignity
- VII. Leader Development and Honor
 - Chair – LTC Weart
 - A. Honor System
 - B. Program Integration

This task force and these councils have been established to help implement and assess the President's Values and Respect Program. BG Carter reported that he and the Commandant have been discussing the formation of a team of adults for each cadet company. These teams would consist of the Battalion and Company TACs, an Active Duty Officer; the Company Advisor (stipend to be reinstated), and a Values and Respect Program Advisor (a faculty member who would like to be involved with a cadet company in delivering some aspect of this program). The idea is that more adult presence in the barracks and with cadet companies is needed. BG Carter indicated that he and the Commandant are working on a draft proposal for this program.

Item 6. Parents' Day

BG Carter provided a copy of a flyer providing the schedule of events for Parents' Day. This flyer is being placed in every cadet's mailbox, will be sent by e-mail to all cadets, is posted on the Citadel webpage and the Cadet Family Association webpage, and will be distributed to all cadets by Cadet Academic Officers on Thursday evening before Parents' Day. The department heads and deans were urged to ask parents to move to the Holiday Alumni Center at about 2:30pm for the President's presentation. After the President speaks, there will be a question and answer period with the President, Provost, and Commandant.

Item 7. Board of Visitor Actions

BG Carter reported that the BOV had approved suggested revisions of the Strategic Initiatives 2002-2012. The BOV had also approved a plan for increasing the size of the Corps of Cadets by approximately two cadet companies. In a charrette with senior administrators of the College, members of the BOV, and external consultants, a space utilization plan was proposed. In this plan, the new Capers Hall would be constructed in the parking lot of the current building. The new Capers would contain 105K square feet as compared to 75K in the existing building. This placement would allow for the development of the Haygood Avenue entrance of the campus. The new plan calls for a multi-purpose building to be constructed in the parking lot between the Infirmary and WLI Field. This building would house two cadet companies, overflow space for students at the beginning of each fall semester, and a new Infirmary. Until the new half-barracks is constructed,

Stevens Barracks will be refurbished and will remain in use. When the half-barracks is completed, Stevens will be removed leaving a prime building site for future use. BG Carter reported that another charrette on parking will be held soon.

Item 8. Election Day (7 November)

BG Carter reminded the Board that on Election Day, 7 November 2006, no day or evening classes will be held. This is not a holiday, and all offices are to be open. Employees should be given the opportunity to vote.

Item 9. Other Matters

BG Carter reported that all faculty positions are now being advertised on a new website, HigherEdJobs.com.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Isaac S. Metts, Jr., Ph.D.
Associate Provost