

**ACADEMIC BOARD MEETING  
18 SEPTEMBER 2007**

In Attendance	
YES	BG Sam Hines
YES	COL Spike Metts
YES	Dr. Ray Jones
YES	COL Angie LeClercq
YES	COL David Trautman
YES	MAJ Sylvia Nesmith
	<b>School of Business Administration</b>
NO	COL Ron Green
YES	COL Mark Bebensee
YES	MAJ Wes Jones
	<b>School of Education</b>
NO	COL Tony Johnson
YES	MAJ Jennifer Altieri
YES	COL George Williams
	<b>School of Engineering</b>
YES	COL Dennis Fallon
YES	COL Ken Brannan
YES	COL John Peeples
	<b>School of Humanities and Social Sciences</b>
YES	COL Al Finch
YES	COL Mark Del Mastro
YES	COL Gardel Feurtado
YES	COL Jim Leonard
YES	COL Bo Moore, Jr.
YES	LTC Steve Nida
	<b>School of Science and Mathematics</b>
YES	COL Chuck Groetsch
YES	COL Joel Berlinghieri
YES	COL John Carter
YES	COL John Moore
YES	LTC Paul Rosenblum
YES	COL Lisa Zuraw
	<b>ROTC Departments</b>
YES	COL Richard Townes
NO	COL Douglas Ferhmann
YES	COL Kevin Frederick
	<b>Guests</b>

BG Hines called the meeting to order at 1540.

### **Item 1. Approval of Minutes of 13 August 2007.**

The minutes were approved as submitted.

### **Item 2. Military Promotions**

BG Hines provided a copy of the Faculty Military Promotions approved by the President.

### **Item 3. Parents' Weekend (12-14 October)**

BG Hines provided a handout listing the meeting places for Department/School Open House meetings with parents on Friday afternoon, 12 October. He asked that the Board review the list and provide any corrections. COL Metts provided a schedule of the Parents' Day weekend events. COL John Moore asked if afternoon classes would be canceled as was the case last year. COL Fuertado observed that whenever there are conflicting demands on cadet time, academic class time seems to suffer. It was suggested that perhaps classes could be canceled after 1:00pm classes. COL Metts pointed out that the schedule for this year had already been set and announced to parents. As with last year, parents should be encouraged to move to their meeting with the President at about 2:30pm. This year, the President will report to the parents in Buyer Auditorium. BG Hines indicated that he would pass on the concerns of the Board about canceling classes on Friday afternoon.

### **Item 4. Corps Strength**

BG Hines provided a report on Corps Strength provided by the Commandant. As of 18 September, the Corps Strength is 1388 with 648 Freshman Cadets.

### **Item 5. Honorary Degrees and Palmetto Medals**

BG Hines provided a description of the criteria for selecting Honorary Degree and Palmetto Medal recipients and asked that nominations be sent to his office by 2 January.

### **Item 6. Faculty Searches**

BG Hines provided a handout listing the faculty searches that have been approved. He reminded the Board that hiring is one of the most important activities we undertake as a college. He indicated that the ad in the Chronicle was already out and urged that searches remain focused. He will meet with Department Heads/Deans when they believe they have accumulated an adequate pool of candidates and before the faculty in the department/school has become excited about any particular candidate. This will be a decision point. The Provost will decide if the pool is sufficiently diverse and of sufficient quality to allow the search to continue. Col Leonard asked for a clarification on just when that meeting with department heads/deans will take place. BG Hines explained that it would happen before the interviews begin, but after the department head/dean feels the pool is sufficient to begin selecting candidates to be interviewed. BG Hines indicated that a rank ordering of candidates would be helpful. He could then clear candidates

before personal contacts begin. BG Hines urged that all searches follow appropriate protocols and that all candidates be treated the same. Inconsistencies in the search processes and requirements are not acceptable.

### **Item 7. Name Change for CGPS**

BG Hines reported that the President had announced at the September meeting of the BOV that the name change for the College of Graduate and Professional Studies to the Citadel Graduate College had been concurred in by the Faculty Council, Graduate Council, and Academic Board. This completes the name change action and makes the name change official.

### **Item 8. Dates Accreditation Teams Will Visit the Campus**

BG Hines reminded the Board visiting teams would be on campus: NCATE October 1-2, NCAA October 16-18, and ABET November 4-6. He asked that members of the Board note these dates on their calendars and make sure they are available on these dates if there is any likelihood that they might be called on by any of these visiting teams. BG Hines reported that the NCAA visit had been cut to two days by a team of only two members and again praised David Allen, Professor of English, for his exceptional work on the NCAA self-study and follow-up responses. COL Metts gave a brief review of the major issues addressed in the NCAA Self-Study and follow up reports. These included presidential control over fundraising, Gender Equity Plan, and Minority Equity Plan.

### **Item 9. Academic Advising (24-Hour Requirement; Senior Status for Cadet Rank, Class Privileges, and Ring)**

BG Hines reported on two cases where freshman cadets had failed to meet the 24-hour requirement and these cases had been appealed all the way to him and to the President. BG Hines acknowledged that the quality of advising varies significantly across the faculty and across departments/schools, but urged that we stress the need for the faculty to be involved in ensuring that their advisees are aware of requirements for such critically important steps as being academically eligible to return for the following semester or year, reaching senior classification, and receiving the ring. While these are clearly the students' responsibilities, it is important advisors are aware of these requirements and that they point them out to their advisees. COL Metts pointed out that a special screen pops up on PAWS when the student attempts to pre-register. This screen speaks to academic classification, 1A status, and qualifying to receive the ring. In addition, COL Metts meets with the rising senior class each spring and provides a sheet containing requirements to receive the ring, requirements for graduation, and requirements to participate in commencement and receive an empty tube. In spite of these efforts, there will be a number of cadets each year who claim not to understand these requirements. COL Metts pointed out that we can always improve our advising, but we do not want to take the position that when a student does not meet a requirement it is the advisor's responsibility. COL Metts reminded the Board that advisors who have freshman advisees must tell these student that they must pass at least 24 credit hours after matriculation at The Citadel and must meet the minimum GPR requirement, 1.300 for most fourth class cadets. BG Hines asked the Board to give serious

consideration to other steps we can take to minimize the number of academic discharges where students plead ignorance.

#### **Item 10. Academic Credit and Priority Registration for Citadel Band**

BG Hines called upon COL Bebensee to present the request from CMDR Alverson, Director of The Citadel Band. COL Bebensee provided a hand out to explain CMDR Alverson's request regarding the awarding of credit for participation in The Citadel Band. Band members are now awarded six hours of credit for participation. CMDR Alverson provides the Registrar with a list of those Band members who have participated for their first four-semester period in the Band and provides grades for that participation. These students are enrolled in FNAR 201 and awarded three credits. CMDR Alverson then provides the Registrar a list of those Band members who have completed their second four-semester period in the Band and provides grades for that participation. The Registrar then enrolls these students in FNAR 202 and awards three credits. CMDR Alverson is not asking for more academic credit for Band participation, but a different format for the awarding of that credit. He would like to have members of the Band enrolled in a one-credit course each semester and would like to have that course scheduled at 11:00 on Monday, Wednesday, and Friday. He would like members of the Band to have early registration privileges to give them every opportunity to build their schedules so that the 11:00 MWF time slot would be open for the Band course. If a student could not meet his academic requirements without using the 11:00 MWF time slot for an academic requirement, that would be fine. CMDR Alverson would meet privately with those students whose schedules will not allow their enrollment in the Band course at that time. CMDR Alverson is requesting these changes for two primary reasons. First, the new format would enable him to give his Band members an academic grade each semester, and he feels that this regular formal grading will improve the overall performance of the Band. Second, with the implementation of the Values and Respect Program, practically every Tuesday drill period has been taken over. Since Thursday drill is generally a practice parade, this leaves no time for the Band to practice. He is requesting the 11:00 time slot because it is followed by lunch, and this will give him 15 to 20 minutes of extra practice time every meeting. As in the past, four one-credit courses will be combined for a three-credit General Elective.

After considerable discussion, it was decided that the Board would accept this proposal for information and would put the matter on the agenda for decision at the next meeting.

#### **Item 11. Other Business**

COL John Moore pointed out that the Class Absence System was not functioning as expected regarding the submission of absences after the date of the absence. COL Metts reviewed the issue. It was decided last year that the CAS would be the official class absence record when a faculty member exercised the 20% rule or included in his or her syllabus a grade reduction for class absences. The commitment was to develop a process for including in the CAS any absences that had not been submitted because the faculty member was not able to enter due to travel or other unforeseen circumstances. COL Metts reported that providing that opportunity electronically through a revision of the current CAS has proved to be far too complicated, especially with the decision to replace current administrative software. Instead, any class

absences that a faculty member has not been able to submit because of unforeseen circumstances should be sent directly to COL Metts. He will keep a file of these absences and will inform the students of the additional absences that are not reflected in their CAS summaries.

COL Finch asked that the issue of hair length for female cadets be discussed. Of specific concern is the inequity of applying the US Army standard for upper class male cadets while establishing a more stringent Citadel requirement for upper class female cadets. A number of the members of the Board expressed concern that this has become a recruiting issue and is clearly an inequity. After considerable discussion, BG Hines suggested that a resolution be drafted and presented at the next meeting.

BG Hines indicated that he is still working on wine and cheese gatherings for the faculty.

There being no further business, the meeting was adjourned at 5:05pm.

Respectfully submitted,

Isaac S. Metts, Jr., Ph.D.  
Associate Provost