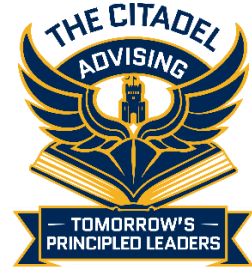


Advising & Retention Council Meeting Summary

Meeting Date: Friday, September 13, 2024

Time: 1400-1500

Location: zoom



Quick Recap

John Robinson led a discussion about the Advising and Retention Council (ARC), emphasizing its importance in improving retention, persistence, and graduation rates through advising. The meeting also covered the administrative structure of the organization, with Stephanie Fye outlining the roles of four working groups. Updates were provided by Stephanie Laughton, John Egan, and Simon Ghanat on their respective working groups, with a focus on setting clear expectations and responsibilities for advisors and advisees in the development of an advising syllabus.

Next steps

- Assessment Working Group to review historic data and set baseline for QEP implementation.
- Advising Resources Working Group to conduct focus groups with faculty advisors to identify critical advising resources and training needs.
- Simon Ghanat to provide training for small group of advisors and collect feedback on the draft advising syllabus for potential edits and improvements.

Summary

Advising and Retention Council (ARC) Discussion

John Robinson led a discussion about the Advising and Retention Council (ARC), a team aimed at improving retention, persistence, and graduation rates through advising. He emphasized the importance of the council's large membership, which brings together expertise from across the campus. The meeting also touched on the foundation of ARC being the Quality Enhancement Plan (QEP), with the purpose of ARC being to oversee the implementation of the QEP and other strategic advising and retention initiatives. The goals of ARC include providing expert guidance on developing and implementing the QEP, contributing to the creation of a comprehensive advising framework, collaborating with faculty, staff, and students, and recommending

evidence-based strategies for improving retention, persistence, and graduation rates. The conversation ended with an open floor for discussion.

Organizational Structure and Working Group Updates

John Robinson discussed the administrative structure of ARC, highlighting the roles of various individuals and the existence of four working groups. Stephanie Fye then outlined the roles of these working groups, which included assessing advising, developing advising resources, creating an advising syllabus or guide, and planning an Advising Summit and training. Stephanie Laughton, John Egan, and Simon Ghanat each provided updates on their respective working groups, with Simon emphasizing the importance of setting clear expectations and responsibilities for both advisors and advisees in the development of an advising syllabus.

Open Floor for Discussion

Question 1: How are we defining advising/advisors for resources and the syllabus?

- There are several types of categories of advisors, with the primary advisor being faculty. The role of QEP and ARC is to support the advisors and provide training and resources on the Advising Hub.

Question 2: Are there any plans to expand this to the non-cadet population?

- Our mission is not cadet centric. Membership of the ARC is inclusive of representatives for all cadets and all students. One focus of ARC is to ensure that advising encompasses all students.

Question 3 (comment): One of the issues is that there is too much information going to students; each office wants to have its own branding/message, e.g. required courses and what needs to be taken when, there is information on this in multiple places. We need to ensure that all resources are aligned.