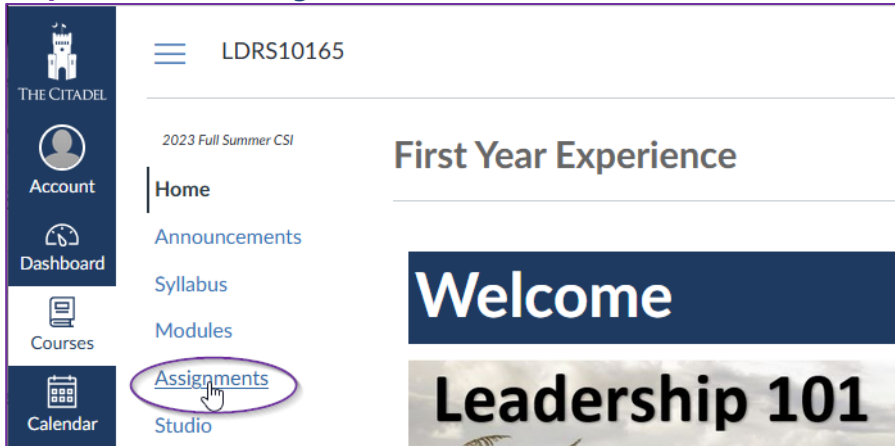


Submitting a Student Learning and Licensure Assignment in Canvas

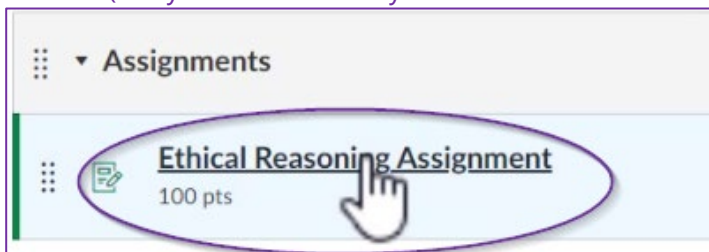
Student Tip Sheet

Step 1: Click on "Assignments"

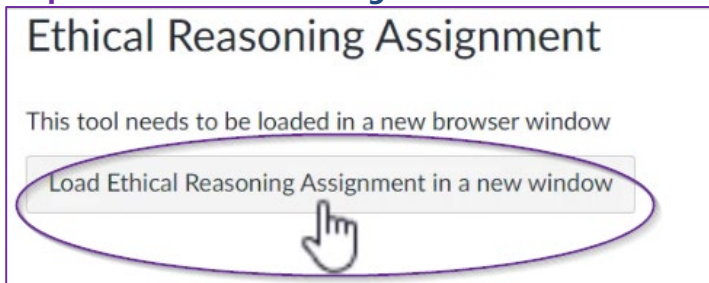


Step 2: Click on the "Applicable Assignment Name"

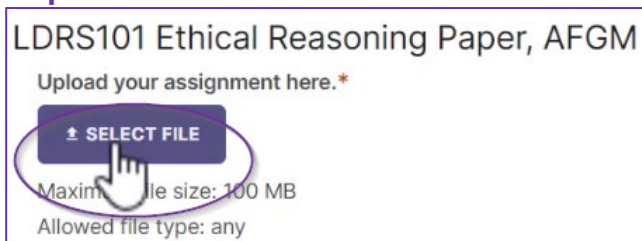
(ask your instructor if you are unsure which assignment you are submitting)



Step 3: Click on "Load Assignment in a new window"



Step 4: Click on "Select File"



Step 5: Click on "Add File"

Upload File
Fields marked with * are required.

LOCAL FILE PREVIOUS UPLOAD

Add File(s)*

ADD FILE

Maximum file size: 100 MB
Allowed file type: any

Step 6: Locate the file, click on the file name and then click "Open"

DSC00272	3/2/2002 11:00 PM	JPG File
DSC00273	3/2/2002 11:02 PM	JPG File
Ethical Reasoning Assignment - J. Dix	7/19/2023 7:07 AM	Microsoft Word Document

Ethical Reasoning Assignment - J. Dix All Files

Open Cancel

Step 7: Wait for the file to load and then click on "Insert"

Add File(s)*

ADD FILE

Maximum file size: 100 MB
Allowed file type: any

FILE NAME	SIZE	UPLOADED AT
✓ Ethical Reasoning Assignment - J. Dix.docx	47 Kb	07/19/2023

CANCEL **INSERT**

Step 8: Assignment name will show up underneath the "Select File" box when uploaded.

Upload your assignment here.*

SELECT FILE

Maximum file size: 100 MB
Allowed file type: any

Ethical Reasoning Assignment - J. Dix.docx 47 KB

Download Delete

Step 9: Click on "Submit" and your assignment is now submitted!

SUBMIT **SAVE**

Step 10: Return to Canvas by clicking on the browser tab to the left of the Watermark tab.

