

**SE-621**  
**NOTICE OF INTENT TO AWARD IDQ CONTRACT**

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**AGENCY:** The Citadel

**IDQ CONTRACT NAME:** IDQ - Mechanical and Electrical Engineering Professional Services

**IDQ CONTRACT NUMBER:** H09-P027-ML

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**POSTING DATE:** 05/02/2024

Notice is hereby given that the Agency Selection Committee has, in accordance with the requirements of SC Code § 11-35-3220, the *Manual for Planning and Execution of State Permanent Improvement Projects*, and the solicitation documents, reviewed the qualifications of interested firms and determined the firm listed below to be the most qualified for this project. The Agency hereby announces its intent to award a contract to the following firm(s):

**NAME(S) OF FIRM(S) SELECTED:**

1. CEMS Engineering, Inc.

2. DWG, Inc.

3. RMF Engineering, Inc.

4. \_\_\_\_\_

5. \_\_\_\_\_

**DATE SELECTION WAS MADE:** 04/11/2024

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**REMARKS:** *(If "No Contract to be Awarded" is entered above, indicate the reason.)*

The three firms listed were most qualified.

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Any actual bidder, offeror, contractor, or subcontractor who is aggrieved in connection with the intended award or award of this contract may be entitled to protest. To protest an award, you must (i) submit notice of your intent to protest within seven (7) business days of the date the award notice is posted, and (ii) submit your actual protest within fifteen (15) days of the date the award notice is posted. Days are calculated as provided in Section 11-35-310(13). Both protests and notices of intent to protest must be in writing and must be received by the appropriate Chief Procurement Officer within the time provided.

PROTEST - CPO ADDRESS - OSE: Any protest must be addressed to the Chief Procurement Officer for Construction, Office of State Engineer, and submitted in writing (a) by email to: [protest-ose@mmo.sc.gov](mailto:protest-ose@mmo.sc.gov), or (b) by post or delivery to 1201 Main Street, Suite 600, Columbia, SC 29201. By submitting a protest to the foregoing email address, you (and any person acting on your behalf) consent to receive communications regarding your protest (and any related protests) at the email address from which you sent your protest.

**BY:** Kathleen Dille **TITLE:** Director of Constr. Mgmt **DATE:** 05/02/2024

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**ACKNOWLEDGED BY OSE PROJECT MANAGER:** Mark Lanning **DATE:** 05/02/2024

**SE-619**  
**NOTIFICATION OF SELECTION FOR IDQ CONTRACT**

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**AGENCY:** The Citadel

**IDQ CONTRACT NAME:** IDQ - Mechanical and Electrical Engineering Professional Services

**IDQ CONTRACT NUMBER:** H09-P027-ML

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Notice is hereby given that the Agency Selection Committee has, in accordance with the requirements of SC Code § 11-35-3220, the *Manual for Planning and Execution of State Permanent Improvement Projects*, and the solicitation documents, reviewed the qualifications of interested firms and determined the firm(s) listed below to be the most qualified for this IDQ contract.

**NAME(S) OF FIRM(S) SELECTED:**

1. CEMS Engineering, Inc.
2. DWG, Inc.
3. RMF Engineering, Inc.
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

**DATE OF INTERVIEWS:** 04/11/2024

**NO INTERVIEWS CONDUCTED**

**BY:** Kathleen Dille **TITLE:** Director of Constr. Mgmt **DATE:** 04/11/2024

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**ACKNOWLEDGED BY OSE PROJECT MANAGER:** Mark Lanning **DATE:** 04/11/2024

**SE-612  
NOTIFICATION OF SELECTION FOR INTERVIEW  
INDEFINITE QUANTITY CONTRACT**

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**AGENCY:** The Citadel

**IDQ CONTRACT NAME:** IDQ - Mechanical and Electrical Engineering Professional Services

**IDQ CONTRACT NUMBER:** H09-P027-ML

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**POSTING DATE:** 03/20/2024

Having reviewed the resumes submitted in response to the *Invitation for Indefinite Quantity Contract* for the above-named Contract, and having evaluated those responses and other information available in accordance with the requirements of SC Code § 11-35-3220, the Agency Selection Committee has determined that the firms listed below are deemed the most qualified to provide the required services, and are selected for interview:

**NAME OF A/E:** BR+A Consulting Engineers

**NAME OF A/E:** CEMS Engineering, Inc.

**NAME OF A/E:** DWG, Inc.

**NAME OF A/E:** RMF Engineering, Inc.

**NAME OF A/E:** \_\_\_\_\_

**NAME OF A/E:** \_\_\_\_\_

**NAME OF A/E:** \_\_\_\_\_

**NAME OF A/E:** \_\_\_\_\_

**NAME OF A/E:** \_\_\_\_\_

**NAME OF A/E:** \_\_\_\_\_

**REMARKS:** *(If "No Contract to be Awarded" is entered above, indicate the reason.)*

Firms selected were professional and the most qualified.

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**AGENCY CERTIFICATION**

I certify that the above named firms have submitted all of the information required in the *Invitation for Indefinite Quantity Contract*; that the Agency Selection Committee conducted this selection in accordance with the requirements of the SC Consolidated Procurement Code and Regulations and the *Manual for Planning and Execution of State Permanent Improvements*, and that the Committee selected the above-named firms for interview and priority ranking.

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**BY:** Kathleen Dille

**TITLE:** Director of Constr. Mgmt

**DATE:** 03/20/2024

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**ACKNOWLEDGED BY OSE PROJECT MANAGER:** Mark Lanning

**DATE:** 03/20/2024

# SE-610 INVITATION FOR INDEFINITE QUANTITY CONTRACT

AGENCY: The Citadel

CONTRACT NAME: IDQ - Mechanical and Electrical Engineering Professional Services

CONTRACT NUMBER: H09-P027-ML

CONTRACT LOCATION: The Citadel

DESCRIPTION OF PROJECT/PROFESSIONAL SERVICES: *(450 character limit)*

Provide mechanical & electrical engineering professional services on an 'as-needed' basis during the term of the contract. Provide design services including mechanical, electrical, plumbing, fire alarm, fire protection and controls. See [www.citadel.edu/ofeprojects](http://www.citadel.edu/ofeprojects) for information.

RESUME DEADLINE DATE: 03/19/2024 TIME: 03:00 PM NO. OF COPIES: Printed: 4 Electronic: 1

ANTICIPATED PROJECT DELIVERY METHOD: **Design-Bid-Build**

AGENCY CONTRACT COORDINATOR: Kathleen M. Dille, Architect, Director of Construction Management

EMAIL: kdille@citadel.edu

TELEPHONE: (843) 953-7063

The Agency requests qualifications from firms interested in providing professional services for the contract listed above. Any questions concerning this solicitation must be addressed to the Agency Contract Coordinator listed above.

#### RESUME DELIVERY ADDRESSES:

##### HAND-DELIVERY:

Attn: UPS/FedEx: Kathleen M. Dille, Architect

The Citadel, 520 Wilson Avenue  
Charleston, SC 29409

##### MAIL SERVICE:

Attn: USPS: Kathleen M. Dille, Architect

The Citadel, 171 Moultrie Street  
Charleston, SC 29409

#### CONTRACT INFORMATION:

1. The contract period of the awarded Indefinite Quantity Contract (IDQ):	<u>2 Years</u>
2. Maximum expenditures over the period of the awarded IDQ:	<u>\$500,000.00</u>
3. Maximum single Delivery Order expenditure that will be allowed under the awarded IDQ:	<u>\$200,000.00</u>
4. Maximum number of IDQ's Agency may award under this solicitation:	<u>3</u>

#### • **INTERESTED FIRMS SHOULD SUBMIT THE FOLLOWING:**

1. A Current **STANDARD FEDERAL FORM 330**;
2. The Name and Contact Information, including email, of a Primary Contact;
3. A Certification stating whether the Firm is a Resident of South Carolina (See SC Code §11-35-3215); and
4. Response to Selection Criteria set forth in SC Code §11-35-3220, as amended.

- **PUBLIC NOTICES:** All notices (Meetings, Selection for Interviews-IDQ, and Notice of Intent to Award IDQ Contract) shall be posted at the following location:

Facilities & Engineering Project Information website [www.citadel.edu/ofeprojects](http://www.citadel.edu/ofeprojects) and F&E Lobby

- **LICENSURE:** To be considered for selection, persons or firms must be properly licensed in accordance with the requirements of Title 40 of the SC Code of Laws, as amended at the time of resume submission.
- To submit confidential information, see Appendix I, OSE Manual, <https://procurement.sc.gov/manual>.
- In accordance with the South Carolina Green Purchasing Initiative, submittals cannot exceed 20 double-sided pages, including covers, which must be soft-no hard notebooks. The Standard Federal Form 330 is not included in this page count.
- All written communication with parties submitting information will be via email.
- Agency will accept submittals via email above (PDF file no larger than 10MB):  Yes  No
- Any actual bidder, offeror, contractor or subcontractor who is aggrieved in connection with this solicitation or the intended award or award of a contract under this solicitation may protest to the State Engineer in accordance with SC Code § 11-35-4210 at: CPO, Office of State Engineer, 1201 Main Street, Suite 600, Columbia, SC 29201, email: [protest@ose@mmo.sc.gov](mailto:protest@ose@mmo.sc.gov).

APPROVED BY:



(OSE PROJECT MANAGER)

DATE: 03/04/2024