



THE CITADEL

Solicitation Number	IFB 25001-JF
Addendum #	1
Date Issued	08/22/2024
Procurement Officer	Jessica Favor, NIGP-CPP, CPPB, CPPO
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**SOLICITATION TITLE: IFB 25001-JF – SAAS WordPress Hosting**

**TYPE OF ADDENDUM:**

- Change or clarification to the Solicitation's specifications, requirements, or scope of work.
- Questions posed regarding the Solicitation and their respective answers by The Citadel.

**Questions:**

1. Whether companies from Outside USA (like, from India or Canada) can apply for this? [The invitation for bids has clause mentioned on page 23 - Offshore Contracting Prohibited that stipulates no work is to be performed offshore of the United States. A company based outside the US can bid, but its servers and the workers need to be in the US. And we need a guarantee that the data is stored only in the US.](#)
2. Whether we need to come over there for meetings? [No.](#)
3. Can we perform the tasks (related to RFP) outside USA (like, from India or Canada)? [No](#)
4. Can we submit the proposals via email? [It is not a proposal, it is an invitation for bid \(IFB.\) You have to complete and submit our documents in a sealed envelope, addressed in the format requested, and have to arrive by the date and time established in the solicitation.](#)
5. Are there aspects of your current hosting arrangement where you'd like to see improvement? Uptime? Page speed? Customer service response time, etc.? [We would like to see training time included.](#)
6. How many users will require access to the hosting dashboard? [Up to 7](#)
7. How long will backups and/or archiving be required for all sites? [Daily](#)
8. Is 30 days of backups sufficient? [Yes](#)
9. Will any additional archiving be required? [No](#)
10. Do you require FedRAMP authorized products/services to be used? [No, complete the Security Assessment – Attachment A – the responses will be reviewed by our Information Technology to determine if company is determined to be responsive.](#)
11. May the RFP be submitted electronically via email? [No, see response to question four \(4\).](#)
12. If not, please specify how many paper copies are required for submission. The RFP cover page does not include a number of copies. [Submit one \(1\) paper original of all documents, and an electronic copy of original and redacted copy on a USB drive.](#)
13. Is an electronic redacted file acceptable? [Yes.](#) Or should the redacted copy be provided in print? [No.](#)
14. Will this contract be administered through the GSA? [No, this is an award issued by The Citadel.](#)

15. Is this contract eligible for contracted GSA pricing? No, this is a bid for all vendors to submit their best offer to the Citadel.

Other Change: Describe

**IMPORTANT NOTICE:**

X Contractor is required to acknowledge receipt of this Addendum by signing below and returning a copy with its Offer.

Except as provided herein, all terms and conditions of the Solicitation referenced above remain unchanged and in full force and effect.

**SIGNATURE OF PERSON AUTHORIZED TO EXECUTE ON BEHALF OF OFFEROR**

**Signature:** \_\_\_\_\_

**Printed Name & Title:** \_\_\_\_\_

**Company Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_